INTERNSHIP WORKSHOP ATTENDANCE LOG

COMMUNICATION DEPARTMENT, BUFFALO STATE COLLEGE

Communication.buffalostate.edu

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student intern \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

As part of your final internship grade this semester, you are required to participate in several

career workshops sponsored by the college’s Career Development Center (GC-306). You may

attend these at your convenience according to the CDC schedule.

You must have a signature from a CDC workshop leader or staff person for each of the following

workshops. This attendance log is due on the last class day of the semester to allow time for

CDC verification of signatures.

Topic Date CDC Signature

Résumés \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cover letters \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Interviewing \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_